

## NORTH CLACKAMAS REVITALIZATION AREA SEWER HOOK-UP GRANT PROGRAM

### Clackamas County Community Development

### Clackamas County Service District No. 1

### Clackamas County Development Agency

#### Program Objectives:

The purpose of the Sewer Hook-Up Grant Program (Program) is to provide grants to low income homeowners who live in unsewered areas of the North Clackamas Revitalization Area (NCRA) served by Clackamas County Service District No. 1 (CCSD#1) to pay for private sanitary sewer improvements.

The Program does not pay for sewer assessments, system development charges or other connection charges, or monthly sewer fees. Homeowners should contact Water Environment Services, 503-742-4567, for information on available assistance programs for these costs and fees.

#### Eligible Properties:

Grant funds are limited and will be made on a first-come, first-served basis to eligible homeowners who live in unsewered areas of the NCRA served by CCSD#1.

#### Basic Grant Requirements:

Applicant must own or be buying property

Owner must reside in property

#### Program Income Limits:

Current annual gross income limits are as follows:

<b>Total Household Size</b>	<b>Maximum Annual Gross Income (effective May 2011) (80% of median)</b>
1	40,350
2	46,100
3	51,850
4	57,600
5	62,250
6	66,850
7	71,450
8	76,050

#### What type of work is eligible?

Improvements include hiring a contractor(s) to re-plumb and connect the home to the public sanitary sewer and decommission their current on-site wastewater disposal system.

#### Application procedure:

Interested homeowners will contact Water Environment Services (WES), on behalf of CCSD#1, to initiate the process. WES staff will confirm initial property eligibility (property address is within the service area and property ownership) and, if the property appears to be eligible, will refer the property owner's name to Community Development (CD). CD will send the applicant an application, and the applicant will complete and return the application form by a specified date. If the applicant is eligible under the Program, the County (CD and WES) will inspect the property, and prepare construction specifications

and cost estimates. CD will make a list of pre-qualified contractors available to homeowners. Homeowners will obtain at least two bids from licensed and bonded contractors from the select list.

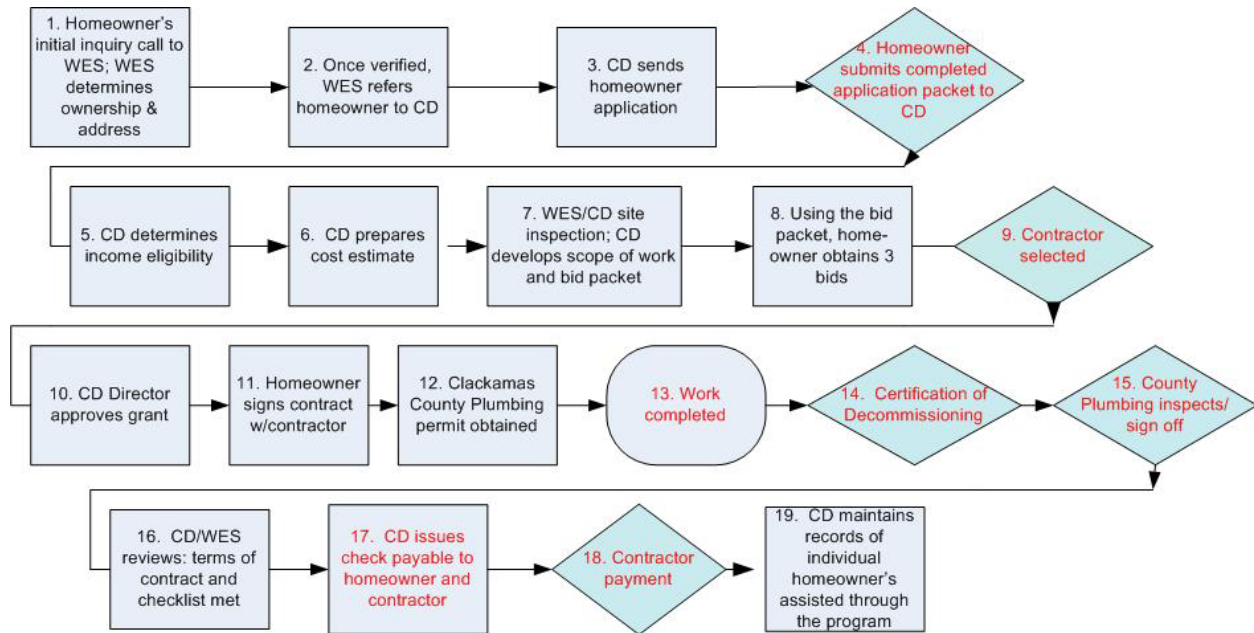
Using County-supplied forms, homeowners will 1) enter into a contract with the contractor of their choice and 2) enter into an agreement with the County. The homeowner does not have to select the lowest bid. The accepted bid, however, must be within 10% of the County's estimate. County staff will inspect the work. Funds cannot be used to pay the homeowner's labor.

**Grant Approval:**

The Community Development Director will approve the grant applications.

**Process:**

The chart below lists the steps of the process from application to contractor payment:



**Contact:**

Rob Hungerford

Water Environment Services (WES)

503-742-4567