



SEPTAGE PROGRAM HAULER PROCEDURES

Water Environment Services (WES) septage procedures are designed to comply with all applicable District, State and Federal regulations. Septage is regulated by Tri-City Service District Rules and Regulations Section 10. Tri-City Service District (TCSD) Tri-City Water Pollution Control Plant (TCWPCP) is the only designated receiving facility in TCSD and Clackamas County Service District # 1. Haulers that discharge septage at TCSD are required to have a valid Septic Tank Waste Discharge Permit, which is issued for a three-year period.

PERMIT APPLICATION PROCESS

To apply for a WES Septic Tank Waste Discharge Permit, septage haulers must complete and submit a completed Application for Permit form, current copy of DEQ license for sewage disposal, a \$10,000 Surety Bond or Bond Continuation Certificate, a current copy of the DEQ Pumping Truck Inspection Report, and three-year permit* fee. The application review process takes approximately three to five days which the WES staff will then issue or deny a septage discharge permit.

Septic Tank Waste Discharge Permit application may be requested by phone. Contact WES Industrial Pretreatment Program at 557-2834.

- * WES Septic Tank Waste Discharge Permit is a three (3) year permit, however, surety bonds, DEQ license, and DEQ Truck Inspection are issued annually. An updated copy of these items must be submitted to WES Septage Program annually.

SOURCES

WES accepts septage originating from within Multnomah, Clackamas and Washington Counties. City, State, and Federal regulations prohibit septage haulers from discharging industrial process wastes at the TCWPCP.

LOAD DISCHARGE PROCEDURES

Septage Receiving Ticket (SRT)

- Must hold a valid Septic Tank Waste Discharge Permit on file.
- Each septage hauler must complete a SRT prior to discharging septage. The hauler shall imprint the SRT with their individual ID Card
- The hauler shall report all septage source(s) in the load, type of waste, estimated quantity, date, pH of the full load, and the current time at TCWPCP.
- Each SRT must be complete, accurate, verifiable, and signed by the hauler or representative.
- WES-IPT will deposit the completed SRT into the SRT holding box in the septage receiving office.

pH Measurement and Sample Collection

- Hauler must collect a septage sample from the load to be discharged.
- A WES-IPT staff will measure the pH of the septage sample.
- WES-IPT staff will record the measured pH on the SRT.

Septage Discharge a TCWPCP

- Septage loads will be accepted Monday through Friday between the hours of 7:00AM to 10:00 AM.
- Before discharging each load of septage at TCWPCP, the hauler needs to call 557-2859 the day before to confirm septage discharge appointment.
- On arrival TCWPCP, the hauler should drive directly to the disposal location.
- Once at the disposal location, the hauler must collect a sample of the septage load to be disposed of for pH measurement.
- The hauler should proceed directly to the septage receiving office to the WES-IPT staff person for pH measurement and paper work completion (SRT and Chain of Custody Form).
- The WES-IPT will give approval to the hauler to discharge the load.
- Discharge load
- While the hauler is discharging the septage load the WES-IPT staff will collect a septage sample while the load is being discharged.
- Clean up/rinse site after discharging.

SEPTAGE LOAD REJECTED AT TCWPCP

Loads may be rejected for the following reasons:

- Load is not within the acceptable pH range (6.0 to 9.0).
- Non-approved source listed on the SRT.
- SRT does not include all the required information.
- Obvious contamination (i.e., oils & grease, solvent odor, etc.)
- WES-IPT staff observed inconsistencies between certified and actual contents.
- Operational or capacity limitations at TCWPCP.
- Septic Tank Waste Discharge Permit expired, revoked, or not valid.

PERMIT REVOCATION/AMENDMENT

Under Tri-City Rules and Regulations 10.3.7, all Septic Tank Waste Discharge Permits issued to an applicant by the District may be revoked for any of the following reasons:

- Failure to accurately certify the source or sources of a waste load prior to discharge, and to provide verifiable, complete and accurate information in the manner required by the WES-IPT staff in charge at the TCWPCP.
- Failure to pay all fees and charges for discharging septic tank wastes within thirty (30) days of billing by the District.
- Any act, which is, named a cause for forfeiture of the surety bond, as outlined in Subsection 10.3.3 of these Rules and Regulations.