

WES APPLICATION FLOWCHART

A11

PROCEDURES FOR PUBLIC SEWER EXTENSION PERMIT

<u>DEVELOPER'S ENGINEER/DEVELOPER</u>	<u>WATER ENVIRONMENT SERVICES</u>
<i>Receives approval through the Land Use Process.</i>	<i>Provides existing facility information and design consultation</i>
<p><i>Submits Public Sewer Extension Permit Application</i></p> <ul style="list-style-type: none"> • 2 complete sets of project plans • A minimum \$400.00 plan review fee • Engineering Services Agreement* 	<p><i>Reviews</i></p> <ul style="list-style-type: none"> • Plans, calculations and legal descriptions • Returns if correction needed
<p><i>Submits</i></p> <ul style="list-style-type: none"> • Corrections as required • Engineer's estimate on sanitary sewer extension construction & engineering costs* • Balance of plan review fees (if any). • Additional information as required • Proof of easements • Federal, State or Local approvals as required 	<p><i>Reviews</i></p> <ul style="list-style-type: none"> • Plans, calculations and legal descriptions as needed • Returns if correction needed or conditions of approval letter sent
<p><i>Requests/Arranges Pre-construction Meeting at City or District Offices</i></p> <ul style="list-style-type: none"> • All necessary parties are in attendance 	<p><i>Conducts Pre-Construction Meeting</i></p> <p><i>Issues Public Sewer Extension Permit</i></p>
<p><i>Constructs</i></p> <ul style="list-style-type: none"> • Engineer inspects all sewer construction 	<p><i>Conducts final inspection</i></p> <p><i>Create Punch list if needed</i></p>
<p><i>Submits</i></p> <ul style="list-style-type: none"> • Test Results* • Certificate of completion* • As-built drawings / CAD Disk • Service connection record drawings* • Construction and Engineering Costs* • Letter of Conveyance* • Warranty Bond* 	<p><i>Reviews</i></p> <ul style="list-style-type: none"> • Returns submittals for corrections if needed <p><i>Approves and Accepts for ownership</i></p>
<p>* Requires District Form</p>	<p><i>Releases Warranty Bond at end of warranty period</i></p>