



## Existing System Review Guide

### What is an Existing System Review (ESR)?

A physical inspection of an existing septic system, including a review of all available installation and maintenance records in order to generate a detailed report assessing the condition, size and location of the system. State wide requirements are listed in OAR ch 340 div 071 section 0155

### An Existing System Review (ESR) is needed if:

- There are insufficient septic system records of an existing system where your proposed development could have a negative impact on the septic system or reserve area.
- You are interested in obtaining detailed report as part of a real estate transaction.
- You would like to obtain information on the condition and/or location of your septic system.

### Application

1. Expose the septic system (refer to sample drawing):
  - Uncover the inlet pipe, outlet pipe, and septic tank lid. (Do not remove the lid.)
  - Uncover the distribution box or drop boxes.
  - Stake the ends of the drain field lines.
2. A detailed site plan:
  - Please draw a site plan from actual measurements; make sure you show the location of the septic tank, distribution box or drop boxes and drain lines, proposed development, also include: all buildings, roads, driveways, property lines, easements, springs, wells, lakes, ponds, rivers, streams, drainage areas and other physical features.
3. Submit a complete application package along with fees to Clackamas County Soils department:
  - Please make sure your application is complete. Incomplete applications will be returned.

### Evaluation Results

Based on this review you may be asked to obtain a permit to alter, repair or replace the septic system if it is found to be too close to your proposed development or poses a potential threat to public health. Other than maintenance (pumping the tank or removing roots from any components) all work on the septic system must be done under a permit.

Current staffing levels make appointments impossible; however we will complete the review as soon as we can. You will be notified of our findings via mail. **A fee of \$590.00 will be required at time of application.**

SAMPLE SITE MAP

Generic Avenue

