

**Committee for Citizen Involvement  
150 Beavercreek Road, Oregon City – 1st Floor,  
April 19, 2011 Meeting Minutes**

Committee members present:

Jerry Andersen  
Susan Nielsen  
Kate Roth  
Laurie Swanson

Excused:

Absent:

Public:

Charlene DeBruin, Eagle Creek Barton CPO

Staff present:

Barbara Smolak

1. Chair Andersen called the meeting to order at 7:00pm. The March minutes were approved.
2. Complete Communities - Barbara Smolak  
May 18<sup>th</sup> from 6pm-9pm will be the next Complete Communities Congress at Clackamas Community College in the Gregory Forum. This will be held on a weeknight evening as opposed to a Saturday as in the past. Most folks preferred not giving up their weekend. The topic for Congress VII will be Best Practices Citizen Involvement. The Complete Communities Program was established in 1999 as a response by the BCC to citizen requests for increased participation in decisions that affect their lives. CCI typically participates in the Congresses and helps during the event.
3. Interviews for Vacant CCI Position  
CCI interviewed two applicants, Rachel Summer and Karma Sweet. After asking each applicant the same seven questions CCI voted to recommend Rachel Summer to the BCC for appointment to CCI. Barbara will complete the necessary paperwork and schedule a study session date for the BCC.

Below is a summary of the questions and response from the two applicants.

Rachel Summer described various committees she has been involved in which include budget committees, CCI Committees with the City of Portland. She has spent 18 plus years working for government agencies.

- Question: What would you like to accomplish during your term on CCI?

- Response: To be helpful in getting communication out there and going in the community
- Question: Tell us about a positive community involvement experience you have had or where you made a difference.
- Response: Rachel stated that while working at the Neighborhood Association Office in Portland she was assigned to work with the ONI which is their neighborhood group. She performed an assessment by talking to various neighborhood groups and compiled the information into a report and laid out how to better communicate with other groups.
- Question: What is your understanding of what CCI does as a committee?
- Response: Her understanding is that its members are brought together for a common purpose and interest in community/county issues. CCI is the go between for citizens and government.
- Question: If you are selected to be on CCI what is one thing you would personally like the committee to address or explore?
- Response: Her main concern is land use issues and how the land is developed.
- Barbara stated that Rachel is in the Oak Lodge CPO.

Karma Sweet came in for her interview and all the members of the Board introduced themselves stating who they are and what CPO they belong to. Barbara explained that they will ask approximately seven questions for the interview this evening.

- Question: Would you be able to attend the monthly meeting, the leader meetings and the special events.
- Response: Karma inquired how many times they meet and how many special events they have. The answer was several CPO leaders annually and currently they have a special event which is the County Fair booth in August.
- Question: Please describe your background with citizen involvement.
- Response: Karma responded that she was on the CIC with Multnomah County for a year and a half approximately five or six years ago.
- Question: What would you like to accomplish during your time on CCI?
- Response: Getting acquainted or reacquainted with the area.
- Question: What skills or knowledge can you bring as a member on CCI?
- Response: Karma has always been involved in the politics of any area she resides. She wants to make sure that with all the changes taking place in the area that the right changes are being made for that area.
- Question: Can you tell us about a positive community involvement experience you have had and how you may have made a difference?
- Response: When she was on the CIC in Multnomah County she was involved in the Gresham annexation.
- Question: What is your understanding of what CCI does as a committee?

- Response: She is unclear of exactly what this CCI does other than act as a go between for citizens and the county.
- Question: If you are selected to CCI what is the one thing you would like to personally to happen?
- Response: Karma responded she really can't give an answer for that since there are so many things she would like to address.

The interview concluded and Karma was told CCI would deliberate on the two applicants and forward their recommendation to the BCC.

Barbara encouraged both applicants to stay involved in their community specifically through their CPO, which is Oak Lodge.

After deliberating the members made the recommendation to forward Rachel Summer's name to the BCC for appointment to CCI.

4. Complete Communities Congress VII Review

A quick review was done for Charlene DeBruin from the earlier information given on the Complete Communities Congress VII.

5. Adjourn